USER GUIDE

(To Download Original Microsoft Software from NSSA Portal)

This unofficial document is prepared to guide the **"NEW USERS"** to download the Microsoft Software from NSSA Portal.

Microsoft has taken initiative of providing free Microsoft software for personal use as part of Academic Alliance via HEC. In this regard a National Student Software Accessibility Portal (NSSA) has been created. NSSA is a web-based software distribution and management application hosted by e-academy, Microsoft. The portal enables you to directly download the Microsoft software from the portal. You can download and activate it for your personal use. The portal is available to international Islamic University as part of Academic Alliance with Microsoft through HEC *[Source:http://www.iiu.edu.pk/index.php?page_id=9587]*.

Follow the following steps to easily access the portal and download the software:

1) Get your iiu email account id like yourname[.regNo]@iiu.edu.pk (only if you do not already have).
2) Go to www.iiu.edu.pk and Click National Student Software Portal (Figure-1)
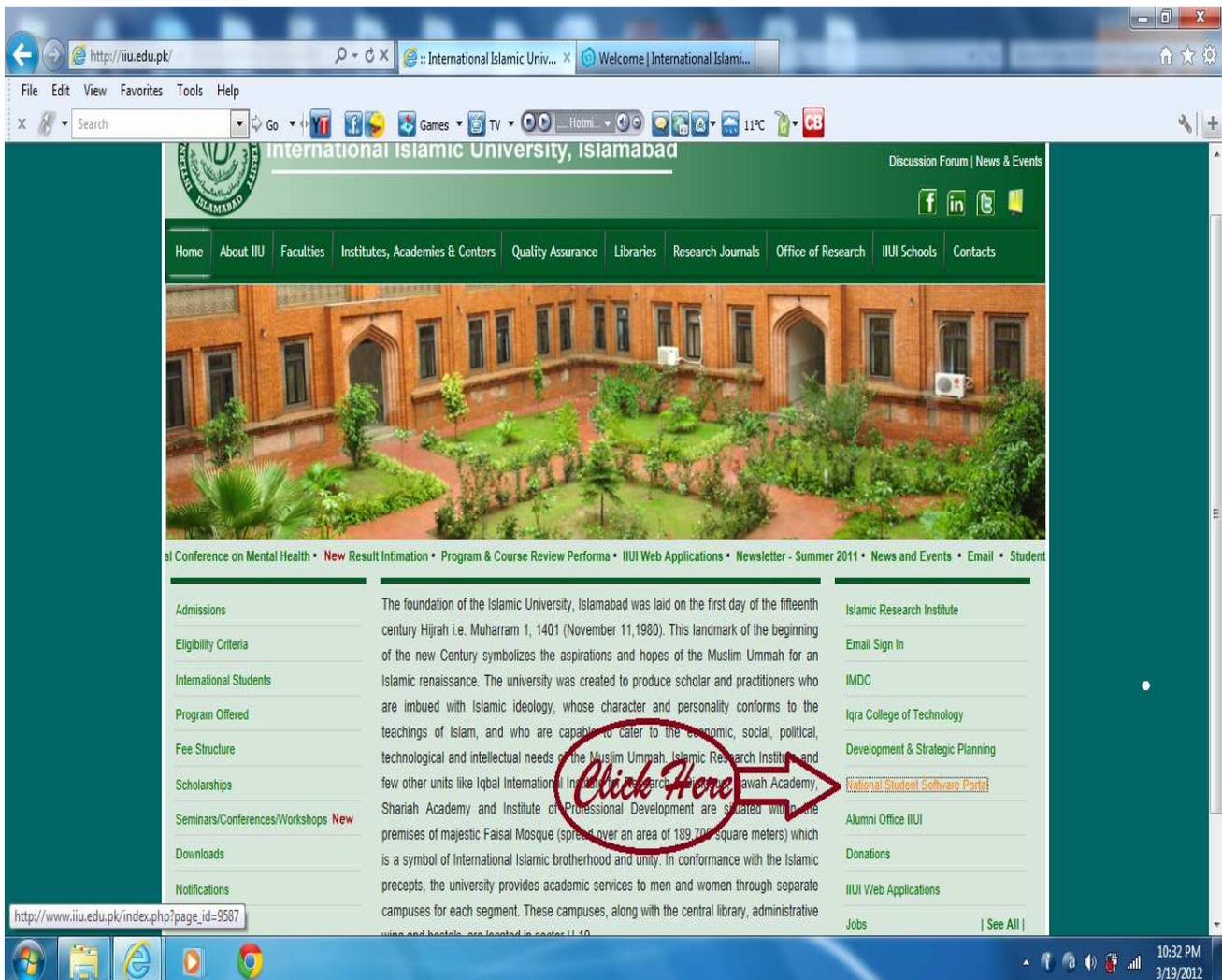

Figure-1 IIU Portal (Home) Page [www.iiu.edu.pk]

3) You will get an interface (screen) as shown in Figure.2. Now a) Read the instruction carefully and then b) click the hyperlink saying (National Student Software Accessibility Portal (NSSA), Figure-2.
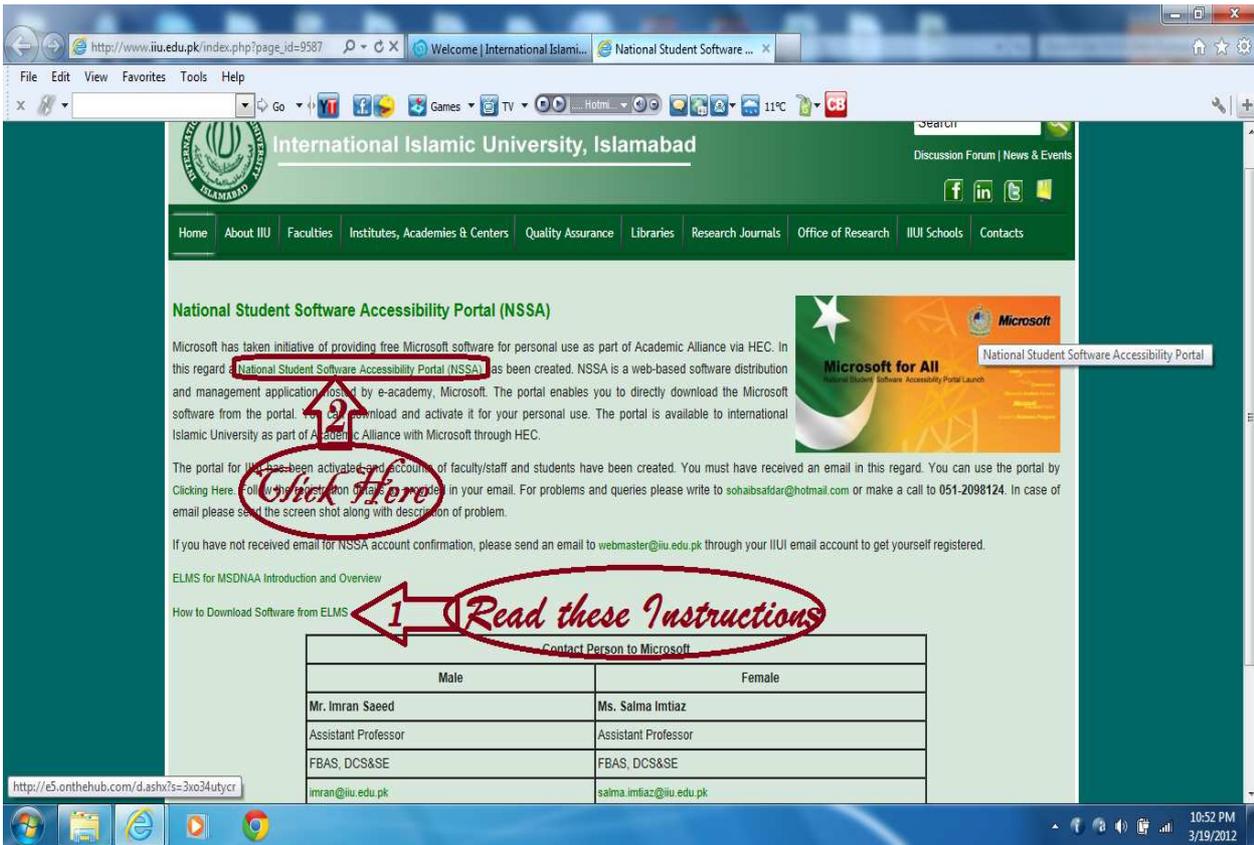

Figure-2 National Student Accessibility Portal (NSSA)

4) Now you'll get an interface (screen) as shown in Figure 3. It is Dream Spark Program's interface. Click sign in on the screen (Figure-3).
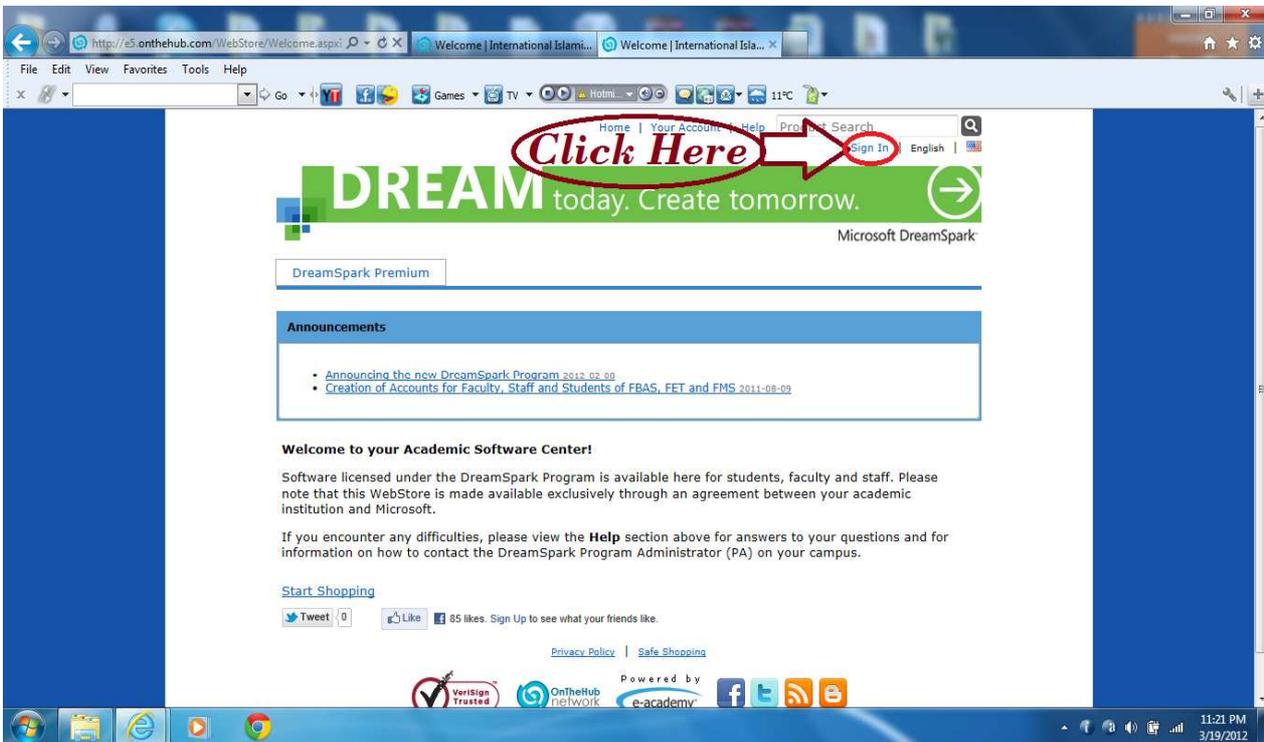

Figure 3. Dream Spark Web Page

5) An interface (Figure-4) will appear. Already registered users will go to "Registered User Sign In" section and login. BUT new users will go to "Not Registered" Section and will Click Register Figure-4.
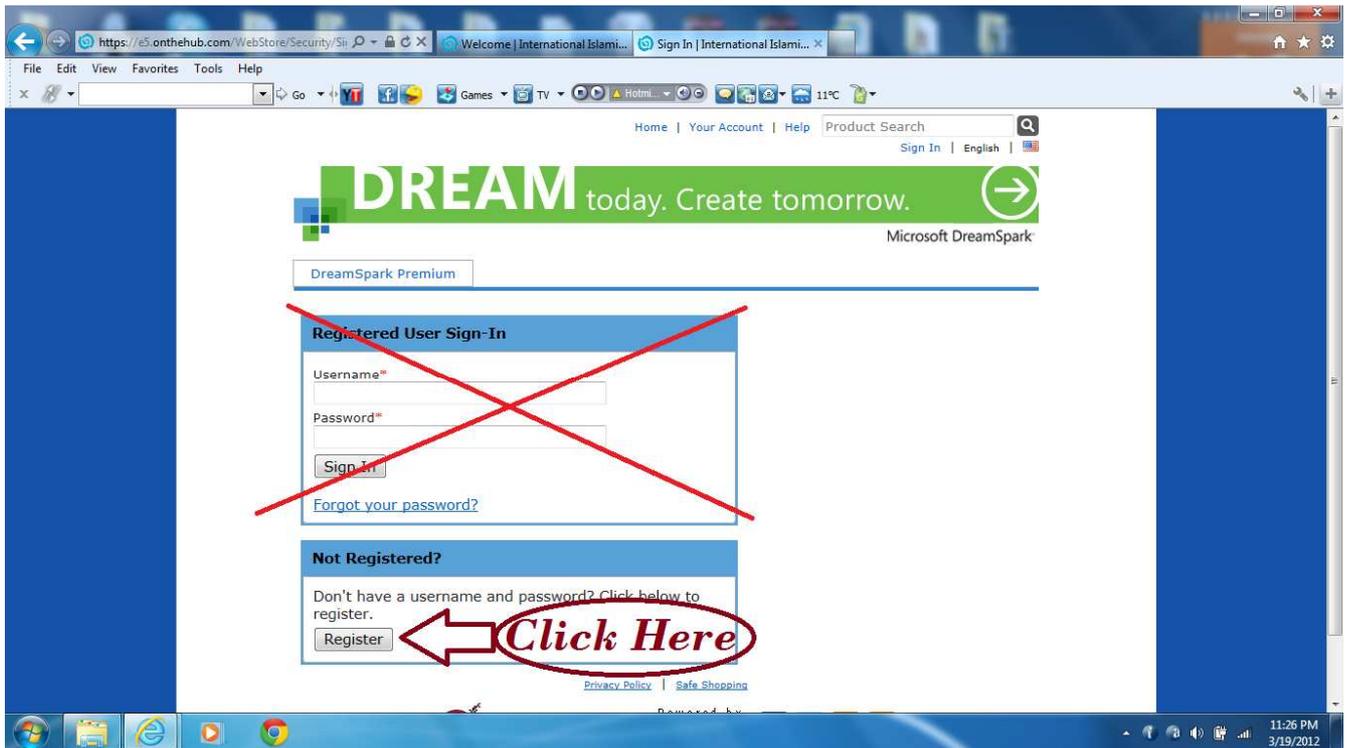

Figure 4. Registration Interface

6) You'll get a new interface (Screen) as shown in Figure 5. Now type your iiu email id (as discussed in step-1) and click Continue (Figure-5).
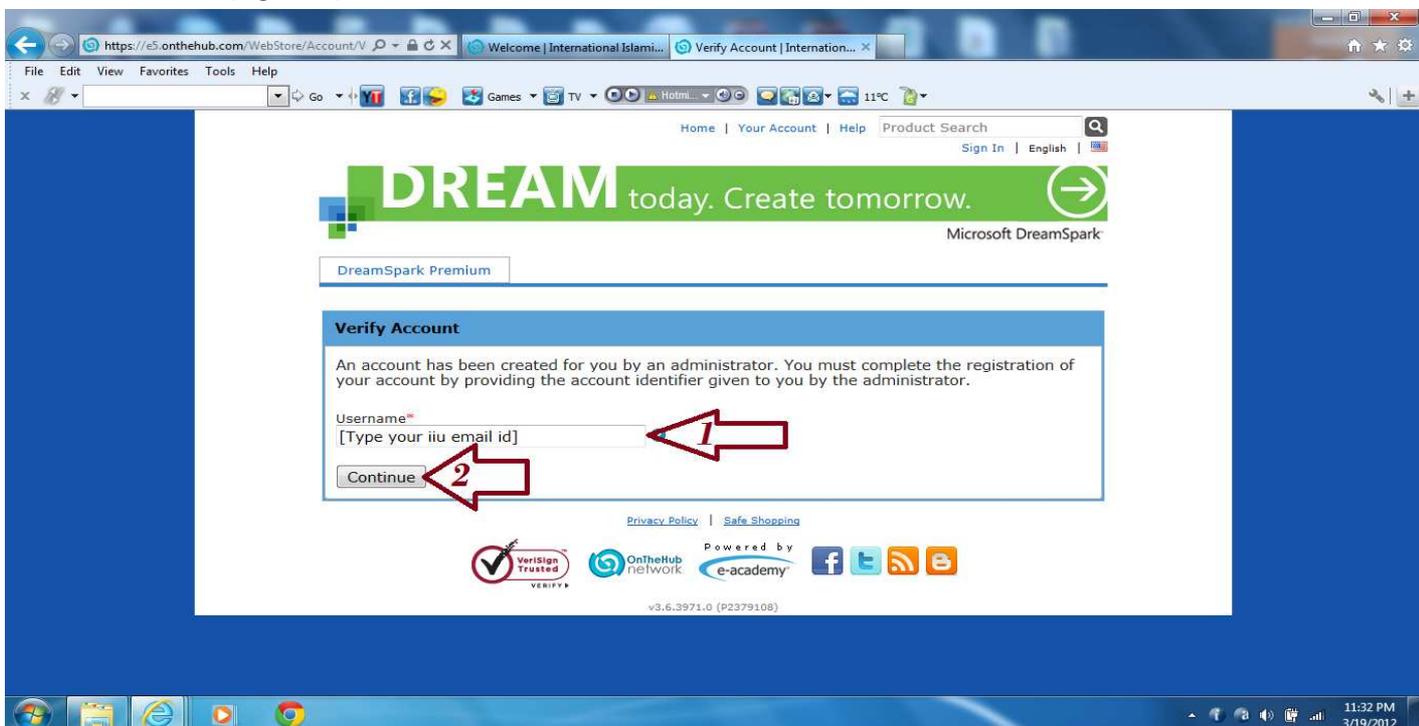

Figure 5. Email Verification Screen

7) Now you'll get another interface (Screen) as shown in Figure-6. Fill in all the required data and click Register.
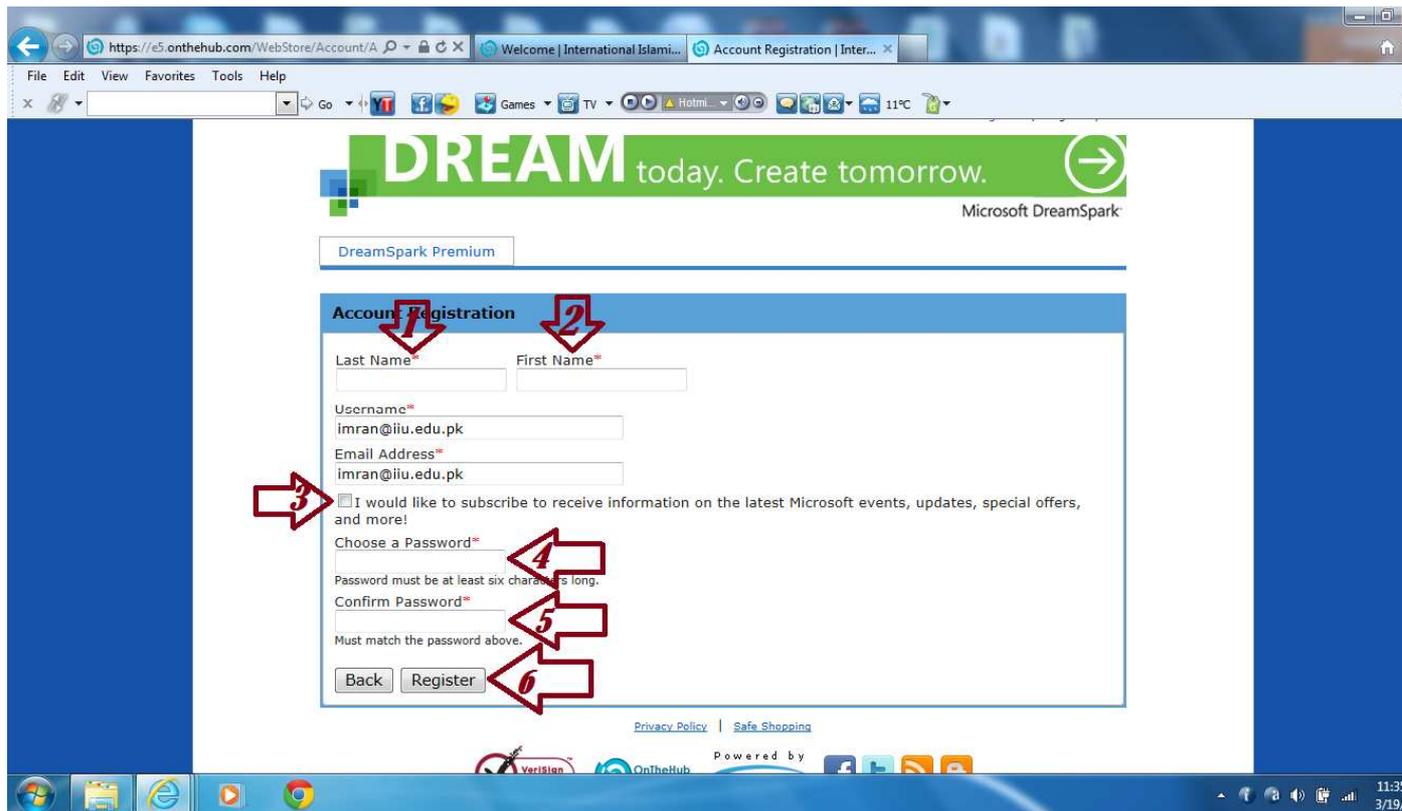

Figure-6. Account Registration.

8) An interface (screen) will appear as shown in Figure-7 where you'll find yourself as logged in. Now click Start Shopping.
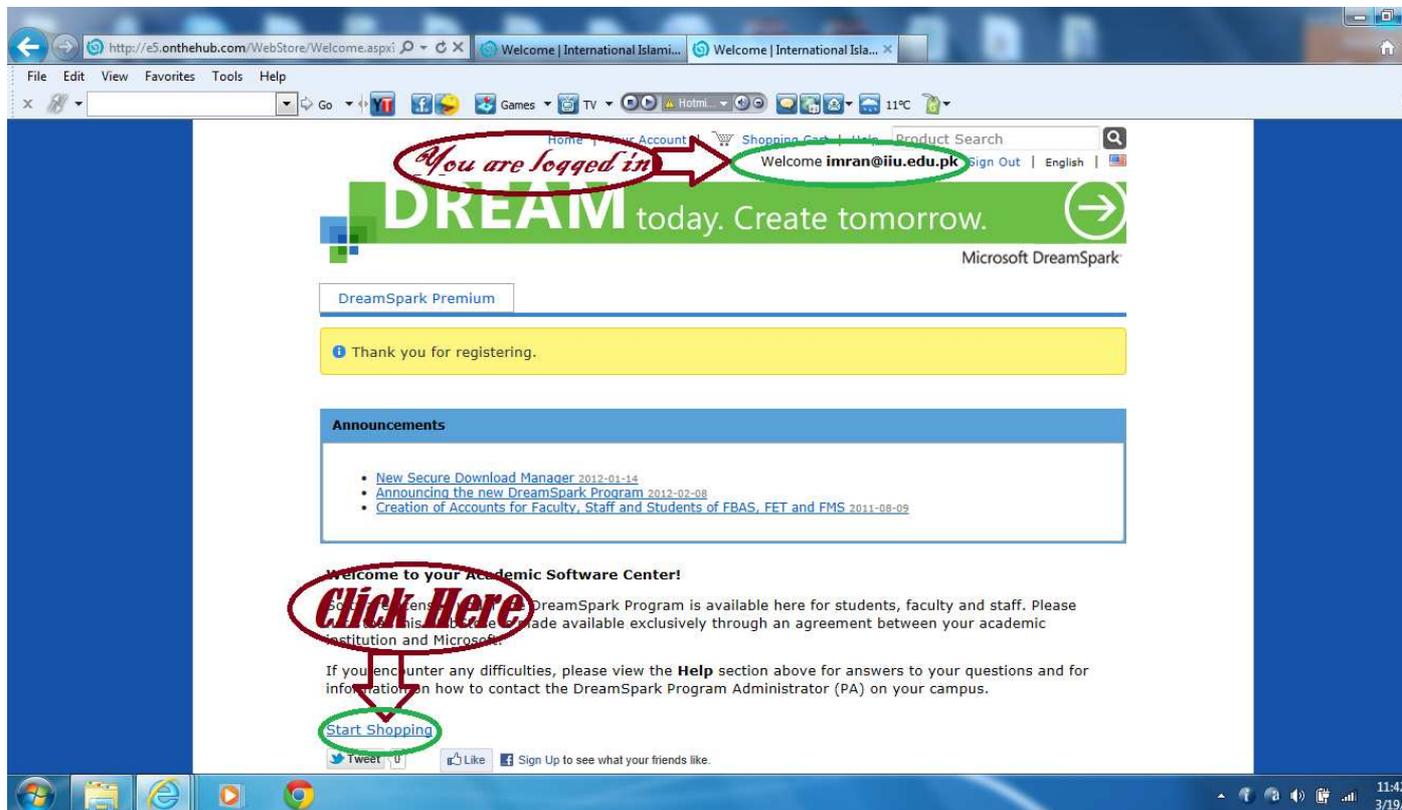

Figure-7 Logged in and Start Shopping Interface

9) You'll get a new interface (Figure-8). Here you select the category and then the software to be downloaded.
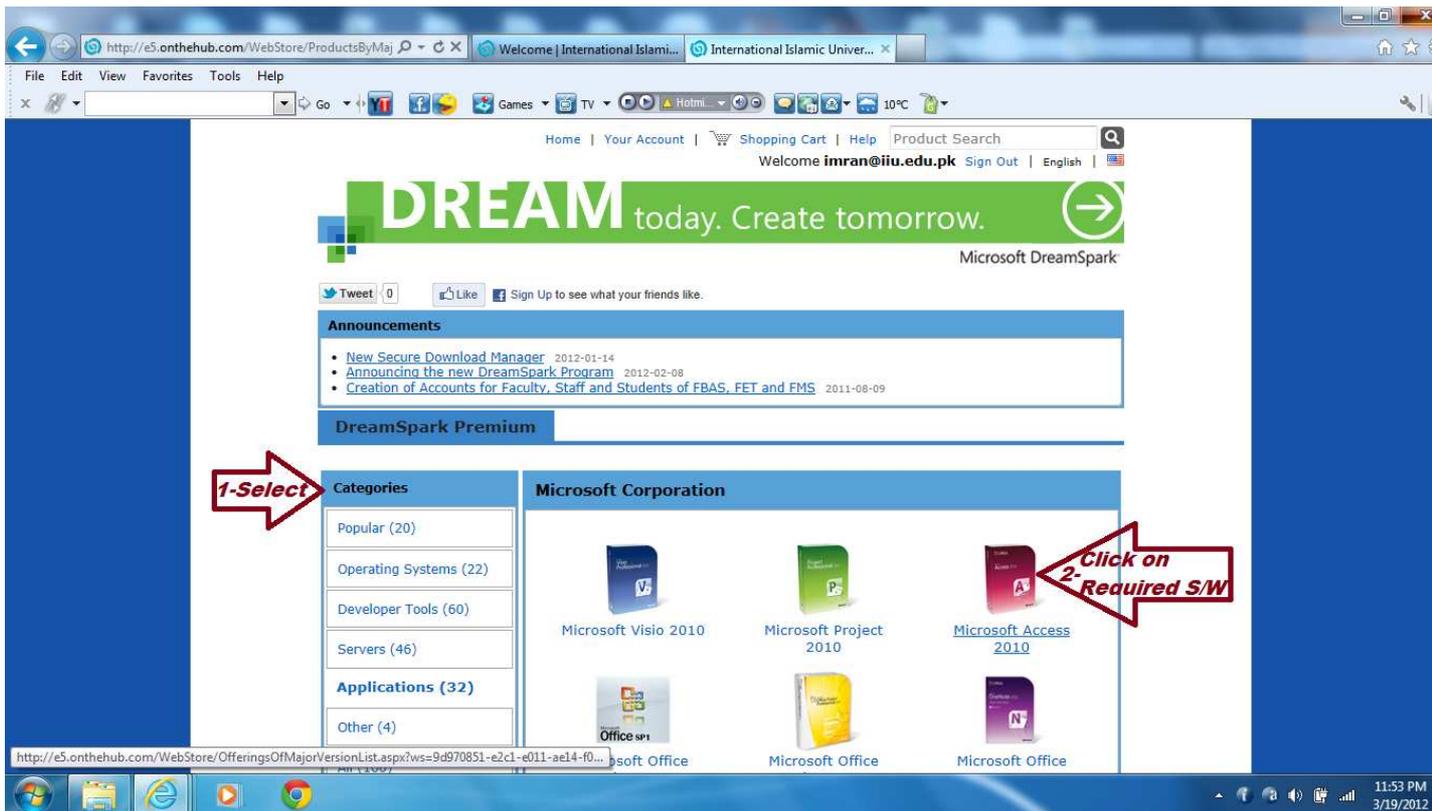

Figure-8 Software List Interface

10) Now you'll get an interface as shown in Figure-9. Click "add to Cart" for the software that you want to download.
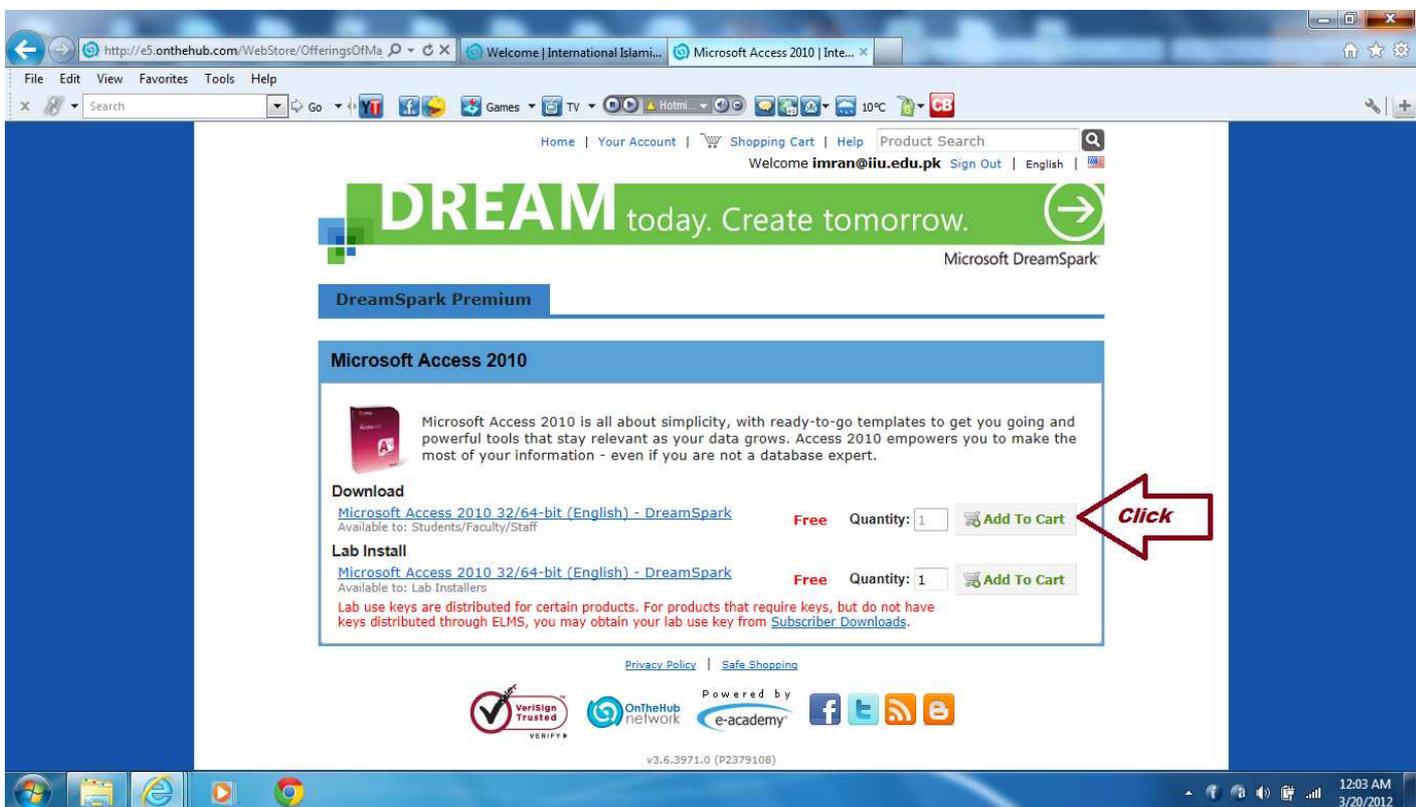

Figure-9 Add to Cart Screen

11) Now you'll get "Your Cart" screen as shown in Figure 10. If you want to add more software then Click "Continue Shopping" and if you want to complete the process then Click "Checkout".
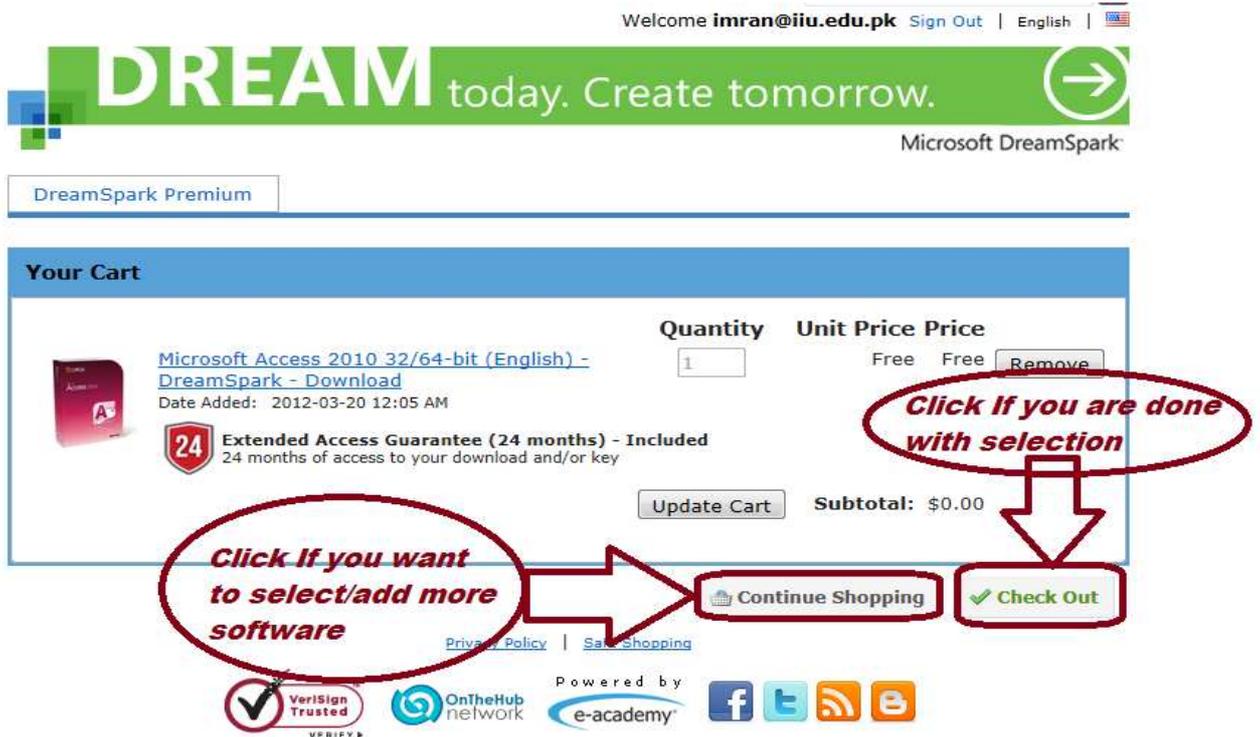

Figure-10 Your Cart Interface.

12) You'll get the Agreement Interface/screen Figure-11. Click "I Accept" (if you agree) after reading the terms and conditions.

Figure-11 Acceptance interface

13) Now you'll get "Proceed with order interface" Figure 12. So check order information and then click "Proceed with Order".
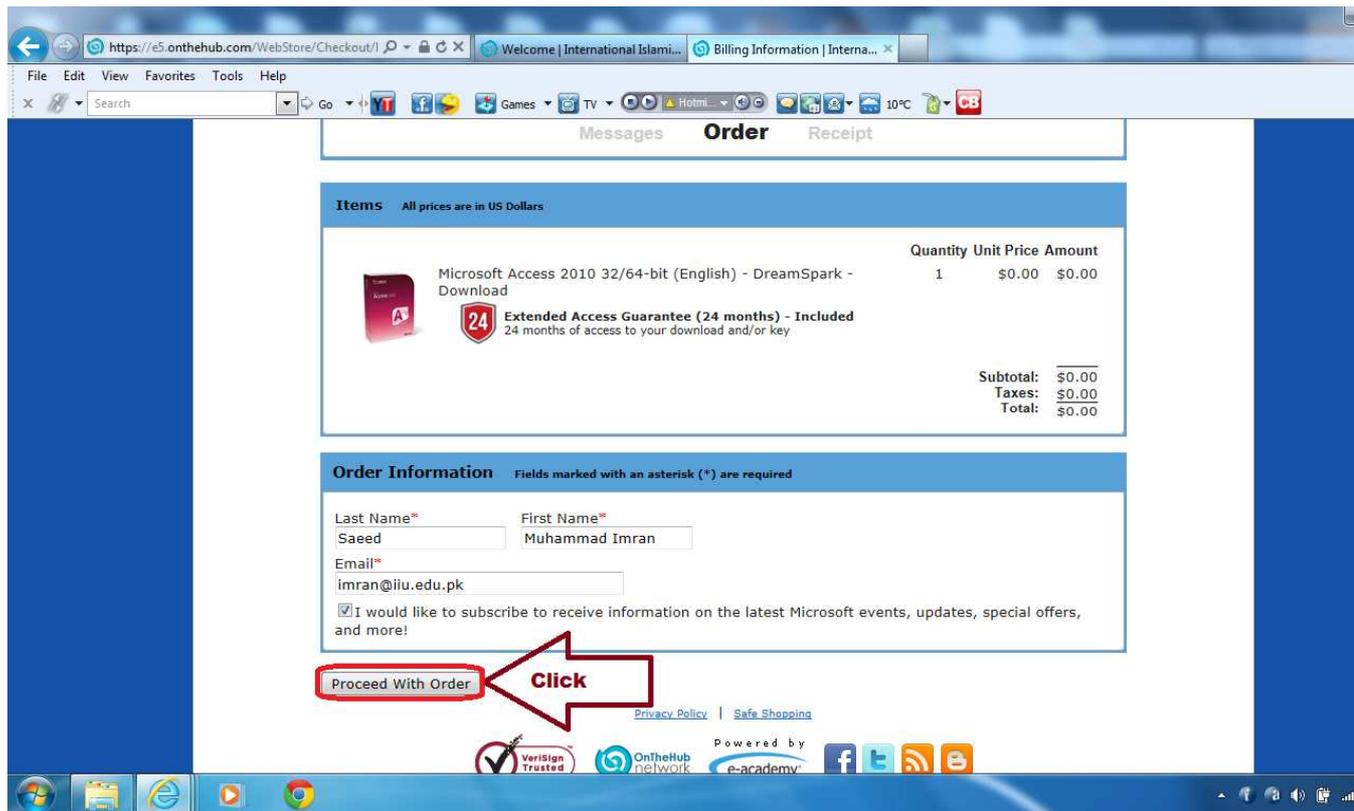

Figure-12. Proceed with Order Interface

14) After that you'll get an interface/screen describing the steps to download the software figure 13. So follow the steps as indicated in Figure-13.

Figure-13 Steps to Download Interface.

15) When you are done with the steps, you'll find the download interface/screen. Click Start Download.
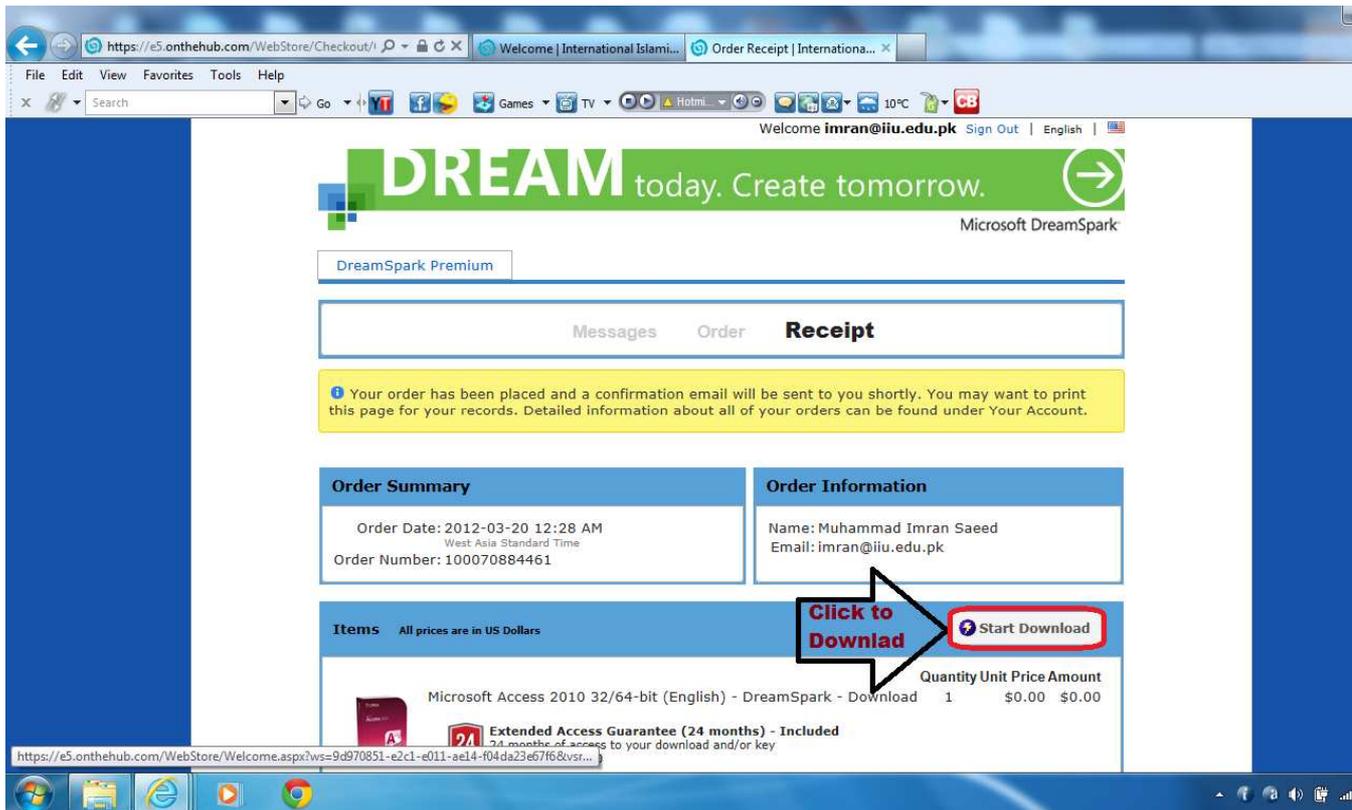

Figure 14 Start Download interface

16) Then You'll get the Interface/screen through which you can see the software to be downloaded and start downloading option. Click Start Downloading.
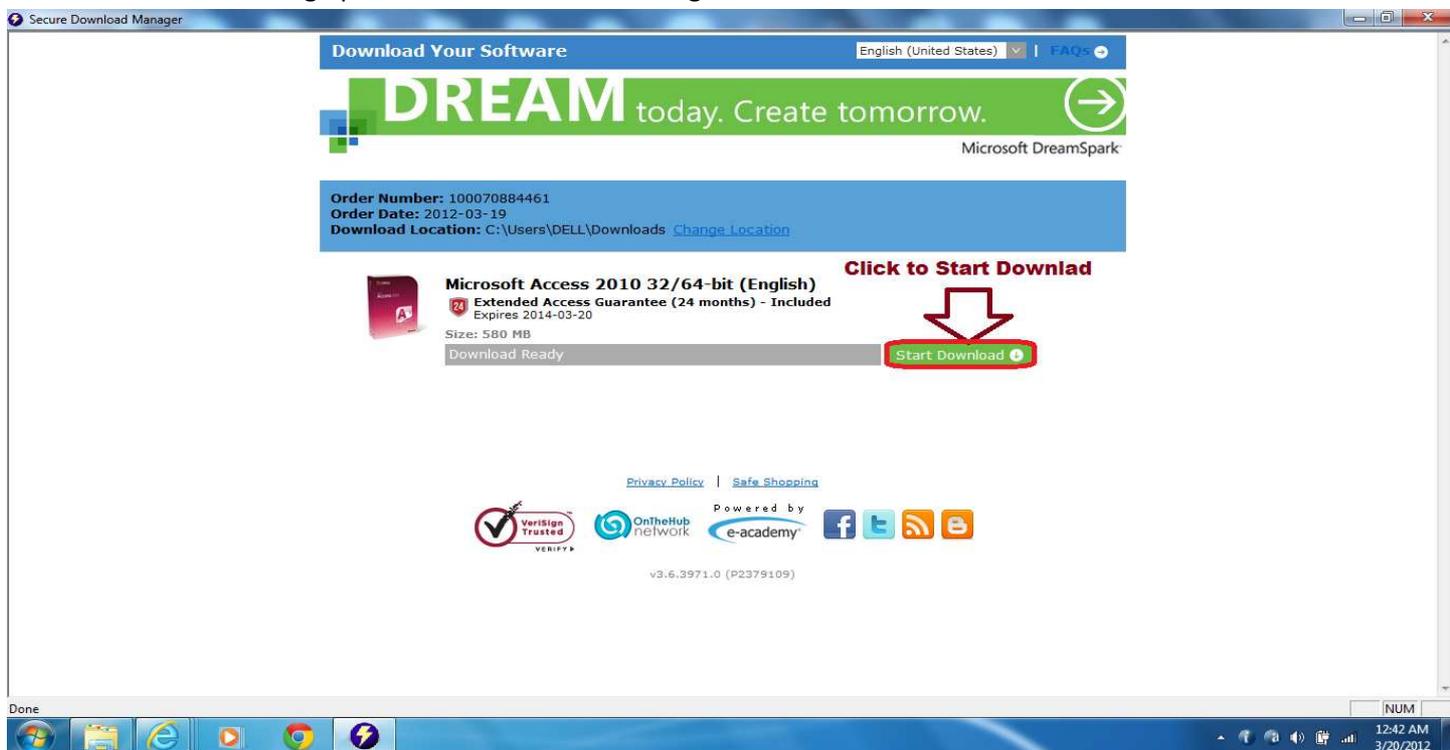

Figure-15 Progress Bar and Start Download Interface.

17) As soon as you click start downloading you'll see the Interface/Screen with Progress Bar Figure 16 indicating %age of software file downloaded.
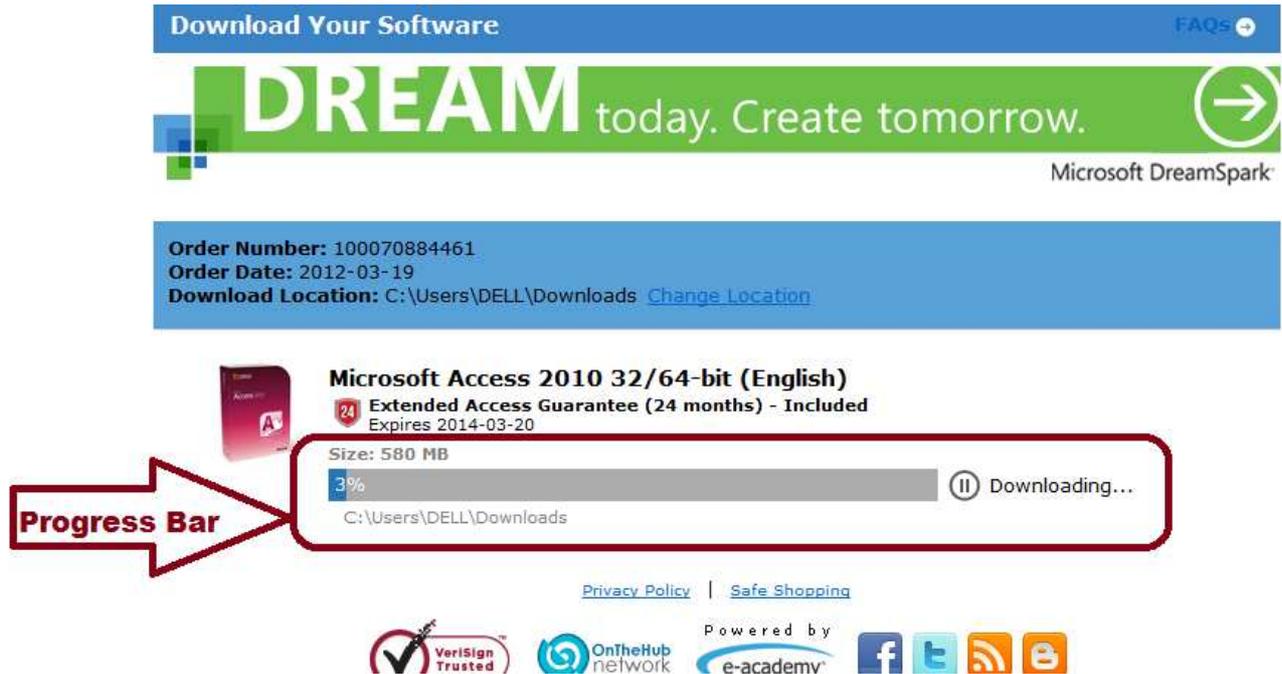

Figure-16 Downloading Progress bar interface/Screen

18) Once software is downloaded on your computer in order to Install, Run/ Execute downloaded file. During Installation the Setup/Installation Wizard will ask you to enter the Product-Key. Remember the Product key will be in your iiu email inbox as it would have been emailed to you as soon as you downloaded the software in Step-17. Enter that key and Enjoy using the original Microsoft Software.

Special Instructions: In order to make the downloading process easier and quicker, IT Department has downloaded a large number of software and placed them on a local server. You can download those software directly from the local server through IP Address **192.168.20.10**. When you'll enter into local server you'll find a folder **"MICROSOFT PORTAL SOFTWARE".** Locate your required software, download it on your computer and install BUT REMEMBER do not forget to place on order as discussed in upper steps so that you may get the Product key in your email box, without which you'll not be able to install the software. If you do not find a software that is present in DreamSpark's list for download (as per package agreement), then please email at webmaster@iiu.edu.pk and drop your request to download and add that software in local server.

Hope that this unofficial tutorial/guide will help you to download/install the original software of Microsoft.

Fe-Amaanillah.
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Note: Screen Shots have been taken from the respective portals on internet.

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