

R E S U M E

Dr. SUMAIRA SAGHIR AHMED

OBJECTIVE:

To utilize my training and related experience to secure a responsible and challenging position in the capacity. Where I may contribute to the growth for both prospective employer and myself along with tact and honesty.

Personal information:

Father's name	Haji SAGHIR AHMED
Date of birth	16 June, 1981
N.I.C. #	34202-0197198-0
Religion	Islam
Nationality	Pakistani
Postal Address	c/o faculty of Arabic, women campus, international Islamic University, Islamabad
Residence address	Street 07-House no 20, D-17-2, Islamabad PAKISTAN
Contact #	0333-0460728

Qualification:

Ph.D. (Arabic) Completed From: International Islamic university, Islamabad
(Attested by HEC) And grade point average (CGPA) 3.77/4.00 and having 79.89% of marks).

M.Phil. (Arabic) Year 2006, CGPA, 3.90/4.00
(Attested by HEC) From: International Islamic University, Islamabad

B.S (HONS) Year 2003, CGPA, 3.20/4.00
(Attested by HEC) From: International Islamic University, Islamabad

M.A (Islamic studies) Year 2002, 466/700
(Attested by HEC) From: TANZEEMUL MADARIS, LAHORE

B.A (AI-SHAHADA-ALIA) Year 2000, 360/700

(Attested by HEC)

From: TANZEEMUL MADARIS, LAHORE

**F.A (Al- SHAHADA –
SANVIA-AL-KHASA)**

(Attested by IBCC)

Year ۱۹۹۸ ۴۷۱/۷۰۰

From: TANZEEMUL MADARIS, LAHORE

**Matric (Al- SHAHADA -
Al-AMA)**

(Attested by IBCC)

Year ۱۹۹۶ ۴۳۶/۷۰۰

From: TANZEEMUL MADARIS, LAHORE

Matric

Year ۱۹۹۸ ۴۳۶/۸۰۰

Board of intermediate and secondary education Gujranwala

Short courses

- ۱) Advance diploma of information Technology
Grade: A+
Skills: MS office-word-excel-power point-windows & internet.

From: Super Tech. Institute of computer sciences
May – ۲۰۰۸
- ۲) English language certificate advance level-Grade:B

From: International Islamic University, Islamabad
June ۲۰۰۸
- ۳) A.T.T.C. (Arabic course) Grade: A
From: ALLAMA IQBAL OPEN
UNIVERSITY, ISLAMABAD
- ۴) QURAN study course Grade: A (۲۰۰۸)
From: Islamic correspondence department
DAWAH ACADMY International Islamic University
Islamabad.
- ۵) Islamic studies correspondence course Grade: A (۲۰۰۸)
From: Islamic correspondence department
DAWAH ACADMY International Islamic University
Islamabad.
- ۶) Hadith course Grade: A (۲۰۰۹)
From: Islamic correspondence department
DAWAH ACADMY International Islamic University
Islamabad.
- ۷) Correspondence course in Islamic Law

(Elementary)(۲۰۰۹).

From: Sharia Academy International Islamic
University Islamabad. ۱۸۶۶\۲۴۰۰

- ۸) Advance Level in Islamic Jurisprudence (۲۰۰۹)
From: Sharia Academy International Islamic
University Islamabad. ۱۸۴۸\۲۴۰۰

EMPLOYMENT HISTORY:

July-۲۰۱۸- to till date	working as Assistant Professor (BPS-۱۹) on Adhoc basis having lien BPS-۱۸ in the faculty of Arabic International Islamic University, Islamabad.
June-۲۰۱۲ -to july ۲۰۱۸	worked as lecturer (BPS-۱۸) on regular basis in the faculty of Arabic International Islamic University, Islamabad.
March ۲۰۱۰-june-۲۰۱۲	worked as TRA (BPS-۱۷) on regular basis in the faculty of Arabic International Islamic University, Islamabad.
Adhoc appointment September ۲۰۰۸ to September ۲۰۰۹	worked as TRA (BPS-۱۷) Faculty of Arabic International Islamic University Islamabad.
September ۲۰۰۷-september ۲۰۰۸	worked as a visiting faculty in the International Islamic University, Islamabad faculty of Arabic.
August ۲۰۰۱, August ۲۰۰۲	worked as full time Teacher, Fatima Jinnah science Girls high school (Reg) LALA MUSA.
May ۲۰۰۶, May ۲۰۰۷	worked as full time Teacher, Naveed -e-Seher model School (Reg) LALA MUSA.

Awards & distinctions

۱st /۲nd position holder: calligraphy + sports

Extra curricular activities

Painting, cooking, writing, stitching

Languages

Arabic, Urdu, English

Workshops attended

Topic: Teaching Translation & Interpretation; Theory, Pratical challenges (held by: faculty of Arabic department of translation & interpretation iiui)

Topic: Induction course for faculty iiui(training course) IPD iiui

Topic: Understanding Writing/Wning International sustainable Collaborative Research Network –Tips & Tricks by iiui
Topic: Professional Competency Enhancement Program for Teachers(PCEPT) by AIOU.

Memberships

member of various committees in the faculty i_e
Exam committee
Cultural committee
Synopsis committee
libraryresponsibility

Publication\ research articles

دراسة كتاب " لف القمات على تصحيح بعض ما استعملته العامة من المعرب والدخيل والمولد والأغلاط" وتحقيق	معارف اسلامي	Published–december– ٢٠١٧
مهارة المحادثة في تدريس اللغة القرآن للناطقين بغيرها	مجلة إحياء العلوم كراتشي	Published–september– ٢٠٢٢
الترادف في اللغة العربية بين المثبتين والمنكرين دراسة نظرية	مجلة راحة القلوب كوئته	Published–august–٢٠٢٢
فلسفة نزع الخافض في دراسات النحو لدى العلماء (دراسة نظرية)	مجلة راحة القلوب كوئته	Published–feb–٢٠٢٣
البناء اللغوي (النحوي والمعجمي) في قصيدة الخنساء (دراسة تحليلية)	الازهار –بشاور	Published–june–٢٠٢٣
المنصوب بنزع الخافض مفعولاً به في القرآن الكريم(دراسة تطبيقية)	خير الأمة	Published–june–٢٠٢٣
البناء البلاغي في سورة الكوثر (دراسة تحليلية)	Journal of religious thoughts	Published–jan.–٢٠٢٤

Thesis under supervision:

Level- M.Phil.	Title of thesis	status
-	المناسبات الدلالية بين الصفة والخبر في الفواصل القرآنية (دراسة نحوية دلالية)	Thesis completed
-	الوقف في القرآن الكريم ودلالته النحوية في سورتي هود ويوسف (دراسة نحوية دلالية)	Under completing process
-	اللغة العربية في المنتجات الباكستانية بين الخطأ والصواب	Thesis Completed
-	صيغ الأفعال (الثلاثي المزيد) في الأحاديث الواردة في الكتاب " حسن الأسوة بما ثبت من الله ورسوله صلى الله عليه وسلم في النسوة"	Thesis Completed
-	الأفعال المزيدة بحرف في كتاب "مشكاة المصابيح للخطيب التبريزي" (دراسة صرفية دلالية)	Thesis Completed
-	الجموع في سورتي الأعراف والأنبياء (دراسة دلالية)	Thesis Completed
-	أسماء الله الحسنى في صحيح البخاري (دراسة دلالية)	Under completing process
-	الإحالة وأثرها في التماسك النصي في آيات حوار أهل النار في القرآن الكريم	Under completing process