

CURRICULUM VITAE

SUMAIRA BASHIR

Curriculum Vitae

Objective

Personal Information

Surname/First Name

Postal Address

Permanent Address

Telephone/Cell No.

E-mail

Date of Birth

Gender

1- WORK EXPERIENCE

Dates

Position Held

Main activities & Responsibilities

Name and Address

2- WORK EXPERIENCE

Dates

Position Held

Main activities & Responsibilities

Name and Address

3- WORK EXPERIENCE

Dates

Position Held

Main activities & Responsibilities

Name and Address

Title of Qualification

University/Board

Division

Title of Qualification

Occupation Skill Covered
University/Board

Level of in National or
International Classification

Division

Title of Qualification

University/Board

Level of in National or
International Classification

Division

SUMAIRA BASHIR

TO SEEK AN OPPORTUNITY IN A REPUTED ORGANIZATION WHERE I CAN UTILIZE MY ABILITIES, SKILLS, KNOWLEDGE AND EXPERIENCE IN A TEAM FOR A CAREER GROWTH AND PROVE MYSELF AS USEFUL PART OF THE SYSTEM

Bashir/ Sumaira

House No. 149 Street No.10 Gulshan Khudadad Colony E-11 Golra Sharif Islamabad.

Mohallaha Khan Abad P.O. Wapda House Hassan Garhi Shami Road Peshawar. (NWFP)

051-9019864

0333-5142680

Sumaira.bashir@iiu.edu.pk

March 09, 1981

Female

September 1st 2009 to date

Teaching/Research Associate BPS-17

Teaching to Graduate and Undergraduate Level

International Islamic University Islamabad.

01.10.2003 to 31.05.2005

Lecturer (Arabic) on Contract

Teaching to Graduate and Undergraduate Level

Federal Govt. College for Women F-7/2 Islamabad.

28.12.2002 to 01.09.2005

Subject Specialist (Arabic)

Teaching

Model Deeni Madrassah, Ministry of Religious Affairs Govt. of Pakistan.

QUALIFICATION

M.Phil (Arabic)

Allama Iqbal Open University Islamabad

1st

M.A. (Arabic)

Sarf-o-Nahve

Punjab University, Lahore

International

1st

B.A. (Arts Group)

Punjab University, Lahore

International

1st

Title of Qualification University/Board Division	HSSC (Arts Group)					
	Federal Board of Intermediate & Secondary Education Isb.					
	1 st					
Title of Qualification University/Board Division	SSC (Arts Group)					
	Federal Board of Intermediate & Secondary Education Isb.					
	1 st					
Computer Skills	Microsoft® Windows XP					
	Microsoft® Office 2003					
Language Skill Level	Understanding		Speaking		Writing	
	Listening	Reading	Spoken interaction	Spoken production		
	Arabic	Expert User	Expert User	Expert User	Expert User	Excellent
	Urdu	Expert User	Expert User	Expert User	Expert User	Excellent
	English	Good	Good	Good	Good	Excellent
	Pashto (Mother Tong)	Expert User	Good	Expert User	Good	Good
Social Skill and Competences	Highly motivated and dedicated personality. Friendly and cooperative					
Organizational Skill and Competences	Quality and conscious, ability to meet deadlines. Patience and stable emotionally					
Additional Information	Reference -1 Dr. Zaitoon Begum Associate Professor (Deputy Dean) Faculty of Arabic Language & Islamic Civilization, International Islamic University Islamabad.					
	Reference -2 Madam Imrana Associate Professor (Arabic) Federal Government for Women F-7/2 Islamabad.					
CONTACT PERSON (in case of emergency)	Person: AbrarAhmad Contact:0092-333-5296929 Relation: Brother					