

**ISLAMIC RESEARCH INSTITUTE,
INTERNATIONAL ISLAMIC UNIVERSITY,
ISLAMABAD.**

November 18, 2024

**WALK-IN-TEST/INTERVIEW FOR ENGAGEMENT OF SHORT-
TERM INTERNSHIPS/FIXED TERM PROJECT POSITIONS i.e. RESEARCH
ASSOCIATE/RESEARCH ASSISTANT**

Walk-in-test/interview will be conducted for the following temporary internship/fixed term positions for **FEMALE CANDIDATES** under Paigham-e-Pakistan Project titled “**Advancing Inclusive and Resilient Youth Communities Through Preventing Violent Extremism**” in the Islamic Research Institute, International Islamic University, Faisal Masjid Campus, Islamabad for a period of ten months: -

NAME OF POSITION	QUALIFICATION/EXPERIENCE
Reporting and Communication Officer/ Research Associate	At-least graduate degree holder, trained in report writing and communication with 1-2 years of relevant work experience. Responsibilities: She should be trained in report writing and communication for; a) developing activity reports of project related activities; b) preparing information for milestone reports; c) identifying and documenting success stories; d) assisting project manager in drafting final project report and developing weekly reports; e) communicate to project manager and other local team members about the updates and modification on reporting formats and requirements. Moreover, the incumbent will also facilitate in data collection of the target beneficiaries for project related activities.
Liaison Officer/ Research Assistant	At-least graduate degree holder, who is trained to organize events and coordinate with different stake holders. At-least 1-2 years relevant work experience. Responsibilities: She will be responsible for mobilization and conducting activities including consultative meetings with relevant stockholders, and Identification of potential trainers. The incumbent should have relevant experience in similar projects.

Eligible **FEMALE** candidates may filled in following google form and appear for walk-in-test/interview on **MONDAY, NOVEMBER 25, 2024 AT 09:00 AM** in the Seminar Room of Islamic Research Institute, International Islamic University, Faisal Masjid Campus, Islamabad along-with latest CV, attested copies of testimonials/degrees/certificates:-

<https://docs.google.com/forms/d/e/1FAIpQLScmgaU4GbQZZvQGLs8gjVLIUFCAPb7pQfcdhYfCvg8-PmUTTQ/viewform?usp=sharing>

The IRI, IIU reserves the right to accept or reject any/all applications without assigning any reason.

[Dr. Rustam Khan]
Deputy Director (A&F)
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